

THE STATE OF TEXAS *

COUNTIES OF POTTER
AND RANDALL *

CITY OF AMARILLO
AIRPORT *

On this 23rd day of January 2012, the Airport Advisory Board of the City of Amarillo, Texas convened in regular session in the Kritser Conference Room at the Rick Husband Amarillo International Airport.

MEMBER	TERM EXPIRES	PRESENT TODAY	NO. MEETINGS HELD SINCE APPOINTMENT	NO. MEETINGS ATTENDED SINCE APPOINTMENT	EXCUSED
Michael Cruz	10/01/13	Yes	17	14	3
Robert Dempsey	10/01/13	No	5	3	2
John Whitaker	10/01/13	Yes	5	5	0
Lawrence Walker	10/01/13	Yes	17	16	1
Joanna Hillman	10/01/14	Yes	13	11	2
Dale Williams	10/01/14	No	13	8	5
Robert Gamble	10/01/12	Yes	20	13	7
Jim Mitchell	10/01/12	Yes	9	9	0
Dr. Tom Nichols	10/01/12	Yes	20	17	3

Absent: Robert Dempsey
Dale Williams

Also present were the following ex-officio members:

Patrick Rhodes, Director of Aviation

and the following guests: Steven Picou
Chuck Speed
Richard McCollum
Marcus Norris
Ken Bjork

1) Call the Meeting to Order: Dr. Tom Nichols called the meeting to order.

2) Regular October 17, 2011 Meeting: Motion to approve the minutes of the regular October 17, 2011 meeting was made by Mr. Jim Mitchell and seconded by Mr. Robert Gamble; motion carried unanimously.

3) Action Items:

- 1) Consider and approve meeting dates through January 2013: Motion to approve the Airport Advisory Board meeting dates as follows was made by Jim Mitchell and seconded by Joanna Hillman; motion carried unanimously.

April 16, 2012

July 16, 2012

October 15, 2012

January 21, 2013

4) Discussion Items:

- 1) Ticket Level Bridge Project Update: Mr. Steven Picou updated the Advisory Board on the progress of this project. Mr. Picou stated that the project is moving ahead. Mr. Picou advised the board that the upper deck is completely open and an upper coating will be applied soon. Mr. Picou informed the Advisory Board that the poles and all the rails out front will be painted black to update the look and follow the color pattern for the new terminal building. There will be two more vestibules opening this week and that will show the passengers that progress is being made. Mr. Picou advised the board that the completion date is going to be towards the first week of April.
- 2) Terminal Building Project Final Report: Mr. Rhodes stated the building is almost complete. There will be carpet installed in the new training room and the construction fence on the ramp will be coming down by the end of this week. Mr. Rhodes spoke about the HVAC control system having some issues but in all everything is being fixed and almost complete.
- 3) Baggage Handling System: Mr. Rhodes announced that the two week testing on the baggage system has been completed and accepted by the TSA. Mr. Rhodes stated that this is a wonderful system and we have a good crew of four building mechanics that work on this system. Mr. Rhodes informed that this job has been closed out and the final paperwork will be processed this week.
- 4) TSA Checkpoint Equipment: Mr. Rhodes advised the Airport Advisory Board that the TSA will be installing the full body scanners on January 31st and will be operating on February 2nd. Mr. Rhodes presented a handout to everyone with the information on these new scanners.
- 5) Discuss Upcoming Capital Projects:
 - a. Drainage: Mr. Rhodes advised the board that we have finished plans being approved for the drainage of the terminal building. Mr. Rhodes informed the board that this project will address the drainage problems that contributed to the flooding we had in the previous year. Mr. Rhodes advised the board that the FAA grants are on hold at this time and we are looking at airport funds to complete this project.
 - b. Terminal Generator: Mr. Rhodes stated that there was a new generator included in the plans of the new terminal building construction. Mr. Rhodes announced that the generator was value engineered out of the project due to budget and getting costs down where they needed to be. Mr. Rhodes advised the board that the switch gear and wiring were all completed for the generator with the design of the

new terminal building. Mr. Rhodes stated that by the end of this budget year we should have that generator in place.

- c. Consolidated Rent Car Facility: Mr. Rhodes stated that this project is underway. Plans and budgets are being looked into at this point. Mr. Rhodes discussed the outlook on the budget cost and the money that will be brought back into the airport from this project. Mr. Rhodes advised the board that this project will improve the image of the terminal building and the customer service for all rent a car companies.
- 6) American Airlines Bankruptcy: Mr. Rhodes advised the advisory board that we have seen no effect on our airports operation at this time. Mr. Rhodes announced that there was one PFC check that did not clear the bank upon deposit, that check was replaced within two weeks and funds were released.
- 7) Enplanement Report: Mr. Rhodes presented the Airport Advisory Board with the Airport Enplanements/Operations Report. This report includes data through December 31, 2011.
- 5) Discussion of Citizen Comments: There were no comments at this time.
- 6) Adjournment: Meeting was adjourned by Dr. Tom Nichols.